

# NEW VILLAGERS CLUB

## of Tellico Village

### BYLAWS

(Approved 3-21-07)

#### Article I – Name

The name of this organization shall be New Villagers Club of Tellico Village, usually referred to as "New Villagers".

#### Article II – Purpose

New Villagers shall be a non-profit organization whose purpose is to promote friendship among newcomers in Tellico Village through social functions, and to facilitate newcomers' participation in the activities of the Village.

#### Article III – Fiscal Year

The organization's fiscal year shall run from January 1 to December 31.

#### Article IV – Membership

Membership is open to individuals or households who have resided in Tellico Village for less than two years. Membership terms are as follows:

- 1) New members who join between January and June shall maintain their membership for the fiscal year in which they join, and for the following fiscal year (a total period of less than two years).
- 2) New members who join between July and December

shall maintain their membership for the fiscal year in which they join, and for the following two fiscal years (a total period of more than two years).

#### Article V – Dues

Dues are payable upon joining. The amount of dues per household shall be established by the Board of Directors. One fee shall be set for the entire period of membership. Persons who have not paid dues are not eligible to attend club functions with the exception of non-resident guests of members. Persons whose membership term has expired shall not be eligible to attend club functions.

#### Article VI – Nominations and Elections

The Board of Directors shall appoint a nominating committee in June, consisting of no less than three and no more than five members. The nominating committee shall include at least one representative from the general membership. Notice of the appointment of a nominating committee and a call for nominations shall be published to the membership.

The nominating committee shall present a slate of candidates at the August meeting and shall publish information about the candidates to the general membership. Such publication may be electronic. Nominations may be accepted from the floor provided the nominee has given prior approval for the nomination.

Election shall take place at the September meeting. Election shall be by voice or hand vote unless a request is made for a secret ballot by a majority vote of the membership present at the meeting. The candidate receiving the most votes for each office shall be declared elected.

The term of office shall coincide with the organization's fiscal year. If a vacancy occurs during an officer's term, the Board of Directors shall appoint a replacement.

#### Article VII – Officers

The elected officers of the club shall be President, Vice-President/Activities, Vice-President/Social, Vice-President/Communications, HOA/POA Liaison, Secretary, and Treasurer.

Officers shall perform the duties incumbent upon such office for a term of one year. No officer shall hold office for more than one year in any single position.

These bylaws shall serve as a guideline for officers.

#### Article VIII – Duties

The **President** shall preside at all board and regular meetings, have the authority to sign checks, and oversee the appointment of the nominating committee by the Board.

The **Vice-President/Activities** shall be responsible for and provide support for the following committees: Daytime Activities, Evening Activities, Dining Out and Muddy Boots. This officer may assume the responsibilities of one of the above-mentioned committee chairs. The vice-president/activities shall act for the President in his or her absence.

The **Vice-President/Social** shall be responsible for arrangements and recruiting hosts for the monthly social. The Vice President/Social shall also be responsible for and provide support for the following committees: Social Dinner, Dinners for Six, Breakfasts, Golf, and Cards and Games.

The **Vice-President/Communications** shall be responsible for and provide support for the following committees: Publicity, Membership, and Webmaster. This officer may assume the responsibilities of one of the above-mentioned committee chairs.

The **HOA/POA Liaison** shall attend HOA and POA board meetings as a representative of the New Villagers Club and shall report to the Board on issues that affect the New Villagers Club.

The **Secretary** shall take minutes of all general membership and Board of Directors meetings.

The **Treasurer** shall receive and deposit monies, pay bills, and keep records; have the authority to sign checks; and report on finances to the Board.

## Article IX – Board of Directors

The Board of Directors shall consist of the elected officers. Standing committee chairs shall be invited to participate in Board meetings, and shall have voice, but no vote.

The board of directors shall meet monthly, except in December. A quorum shall consist of 5 members.

## Article X – Standing Committees

Standing committees shall include the following: Daytime Activities, Evening Activities, Dining Out, Muddy Boots, Social Dinner, Dinners for Six, Breakfasts, Golf, Cards & Games, Publicity, Membership, Webmaster, and any other deemed necessary by the Board of Directors.

Committee chairs may recruit and appoint assistants as deemed necessary. One assistant may participate in Board meetings in the chair's absence. Assistants representing absent chairs at Board meetings shall have voice but no vote.

The **Daytime Activities** chair shall arrange for at least one daytime activity per month and shall coordinate with other activity chairs.

The **Evening Activities** chair shall arrange for at least one evening activity per month and shall coordinate with other activity chairs.

The **Dining Out** chair shall be responsible for arranging dining out activities each month, for recruiting hosts as necessary, and shall coordinate with other activity chairs.

The **Muddy Boots** chair shall arrange for at least one hike each month and shall coordinate with other activity chairs.

The **Golf** chair shall be responsible for the Couples Golf league and other golfing activities and may appoint a co-chair.

The **Social Dinner** chair shall be responsible for signups and arrangements for Dinner after the Social.

The **Dinners for Six** chair shall be responsible for signups and assignments for Dinners for Six.

The **Breakfasts** chair shall be responsible for arranging an informative orientation breakfast once each month.

The **Golf** chair shall be responsible for the Couples Golf League and other golfing activities.

The **Cards & Games** Committee shall be responsible for signups and arrangements for Cards & Games among New Villagers members.

The **Publicity** chair shall be responsible for publicizing New Villagers Club activities through outlets such as Channel 3 and the Village Connection.

The **Membership** chair shall be responsible for signing up new members at the monthly socials, for collecting and recording dues and for keeping an accurate accounting of the membership.

The **Webmaster** shall maintain the New Villagers Web site, updating it as often as necessary to reflect current Club activities and initiatives. The Webmaster shall also be responsible for maintaining the domain registration and the arrangements with the host organization.

## Article XI – Activities and Interest Groups

The Board will approve all activities and interest groups.

## Article XII – Meetings

Meetings shall be held at a time and place designated by the Board. A quorum shall be 10% of the active membership, or ten members, whichever is greater.

## Article XIII – Liability

The New Villager Club or its officers shall not be held liable for any injury to participants at any functions or activities.

## Article XIV – Parliamentary Authority

The rules contained in the current edition of "The Standard Code of Parliamentary Procedure (Alice Sturgis)" shall govern this club in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the club may adopt.

## Article XV – Amendment of By-laws

These bylaws shall be amended by a 2/3 affirmative vote of the board of directors, provided that any bylaws amendments be published and available to the general membership for 45 days prior to the vote by the board. Publication may be electronic.

## Article XVI – Dissolution

In the event of dissolution, any and all remaining funds shall be donated to a non-profit organization to be named by the members at such time.